


# Bharatiya Vidya Bhavan Vidyashram Pratap Nagar Jaipur

## SCHOOL FEE RULES

- a. Parents or guardians are required to register and create an account on the school's ERP Software to access the fee payment system.
- b. Parents need to verify and provide accurate student details such as name, grade and section during the registration process to ensure that the fees are allocated correctly.
- c. The school specifies the accepted payment methods for fee deposits through the ERP Software. These methods include online banking, credit/debit card, electronic fund transfer or other digital payment platforms.
- d. Fees are to be paid by 20<sup>th</sup> of the first month of each quarter of the academic year i.e. in April, July, October and January. Fees must be paid up to the above mentioned dates to avoid late payment charges. Fine for the late payment of fees will be charged @ Rs.50/- per day on a cumulative basis, separately for school fees and transportation fee.
- e. Parents or guardians can also deposit fee by a local cheque or demand draft payable to the school for the verified amount mentioned in the challan or fee invoice between 09:00 am to 01:00 pm. NO CASH will be accepted.
- f. School may impose transaction fees or service charges for certain payment methods, which will be displayed to the parents during the payment process.
- g. School outlines penalties or fines for late payments, which is reflected in the ERP Software.
- h. Parents are notified, either through the school's ERP Software, official communication channels or written notices, that any payments made will be applied towards clearing previous outstanding dues before being allocated to current fees.
- i. In case of any cheque being dishonoured, an additional charge of Rs. 500/- per dishonoured cheque will be levied.
- j. If fee is not deposited by the end of the due month the student will not be allowed to attend the school.
- k. An amount of Rs. 100/- will be charged for a duplicate report card and Rs. 50/- for a duplicate Identity Card.
- l. An amount of Rs. 100/- (per subject) will be charged, in case any student wants to get the Annual Exam sheet re-checked.
- m. If a student loses or misplaces his/her School Diary, it should be reported to the respective Class Teacher. A letter from parents along with a fine of Rs. 100/- should be submitted to the Class Teacher, and a new diary will be issued.
- n. A fine of Rs. 100/- will be levied for requesting re-issuance of a cheque which has been lost or has been outlived its date, as per banking norms or any other reason.
- o. Realization of Transport Fee:
  - For Term – 1 : Till 20th April of the Session.
  - For Term – 2 : Till 20th October of the Session.
  - Late fee will also be charged as per rules after exceeding of the due dates mentioned.

  
(Ajayshree Sharma)  
Principal