

Bhartiya Vidya Bhavan Vidyashram Pratap Nagar Jaipur
Transport Rules

The bus facility is available for those who require it. For a safe journey to school and back home, the following rules are to be followed by the students:

1. Maintain discipline on the bus so that the bus driver's attention is not distracted.
2. Do not jump on or off a moving bus/van.
3. Throwing objects inside or outside the bus/van is not permitted.
4. Never stand in front of or behind a stationary bus/van.
5. No student should come near the entry door of the bus unless it has made a complete stop.
6. Do not run to the bus, walk in a queue instead.
7. Do not tamper or tear the seats on the bus and if found a fine will be applicable.
8. Emergency exit is used only in an emergency situation. Use of this exit other than emergency situation is strictly prohibited.
9. Unruly behaviour like shrieking, shouting and use of foul language, etc. in the bus/van is strictly prohibited. Courteous behaviour is expected at all times.
10. All students using the school bus/van are expected to be at the bus/Van stop at least five minutes before the arrival time of the transport. The bus/van will not wait for late comers.
11. The staff on the bus/van is authorised to monitor student behaviour.
12. Parents are advised not to hold the bus/van by keeping their child's belonging on the bus to confirm the arrival of the child. This delays the bus to reach school on time.
13. Every child is expected to board the bus/van from their designated stop only. No child will be allowed to board in any other bus/van if he or she misses their assigned bus.
14. Bus/van routes are very tightly scheduled in order to get the children and teachers to school on time. The buses/vans **WILL NOT** wait for late comers either at the stop or at school, in the afternoon.
15. Bus/van timings/routes may periodically change to help students reach faster/accommodate new students.

16. The buses cannot provide door-to-door service, as this would entail students to spend an inordinate time commuting to and from school.

Note to Parents:

1. Do not leave a message with the bus/van driver or matron. Please cooperate with the transport department in this regard to avoid inconvenience to either party or child.
2. No special recommendations will be entertained for change in bus/van timings.
3. During school vacations/holidays transport will not be provided to students participating in camps at school.
4. Parents are requested not to give any tips in terms of cash or kind to the bus/van drivers / bus boys and matrons.
5. Parents should refrain from calling the bus/van drivers while they are driving.
6. Each transport is equipped with GPS system, Fire extinguisher and First Aid Box.
7. Change of bus/van stop for a day or week will not be entertained.
8. We do not allow and permit change of bus/van to go with friends as it's against the policy of the school and this is for your child's safety and security. In such case parents are requested to pick their child from the school or from the regular bus drop point.
9. Matrons on the bus shall have the authority to allocate seats to the children.
10. Bus stops, once designated, will not be changed. If you need a change of bus route/stop, do notify the school transport incharge or school authority. If the bus stop is on an existing route, the change can be made only if seat is available. If the detour of the bus causes inconvenience to the route, the change may not be possible.
11. We do not change or alter routes each year as per new admissions or change in address. The routes are fixed and all buses ply on their designated routes. Parents are requested to select their nearest stop on the existing routes.
12. To ensure that the change is implemented, parents are requested to notify the school reception accordingly:
 1. Kindergarten: before 10:30 am.
 2. Grade 1 and above: before 12:30 pm.

Absence of Parents / Guardian

- If the child is being picked up by anyone other than the parents, the designated person(s) should display the Parents ID Card to the Transport route incharge or school reception before picking the child up from the bus/van. Please inform

the Transport Coordinator in advance about the same. The request must be in a written format – mail or note.

- The policy of the school is to bring the child back to school in case the parent or guardian fails to be present at the drop point to collect the child, within the designated time.
- The bus will not wait at the bus stop for more than two (2) minutes. The child will be brought back to school, thereafter. The parents will have to collect the child from the school.
- In case the road or by lane leading to the pickup or drop point is blocked or under repair, the parents or guardians are requested to pick or drop their child at the main road.